

CITY OF RAWLINS

City of Rawlins



NOV 13 2018

City Clerk

SPECIAL EVENTS APPLICATION

Relevant to the use of city property, including location, storage of vehicles, equipment, and crowd control.

Applicant hereby agrees to not have any participants from a vehicle throw candy in a parade.

NAME OF EVENT:	Jingle Dash
Name of Applicant: Department of Parks and Recreation	Organization: City of Rawlins
Address: 1616 Harshman	Address: PO Box 953
City/State/Zip Rawlins, WY 82301	City/State/Zip Rawlins, WY 82301
Phone Number: 307-324-7529	Business Phone Number: 307-328-4500
Cell Number:	Fax: 307-328-4555
Email Address: phays@rawins-wyoming.com	Email Address:
Begin Date: December 8, 2018	End Date: December 8, 2018
Start Time: 9:00 AM	End Time: 10:00 AM

Briefly describe your proposed event: (Use an additional sheet if necessary.)

Fun Run for all ages

Specific location of event:

Beginning dash at south corner of 4th and Pine continuing down the 4th Street to the Historic Downtown Depot.

Please attach a daily Schedule of Event(s) tentatively planned for each activity and location, if applicable.

I. Food Services: For food service requirements, contact Wyoming Department of Agriculture, Consumer Health Services Specialist, Mykel A. Murray, 307-324-3220 or Mykel.murry@wyo.gov.

J. Other request for service:

Other Agencies or groups contacted? (If Applicable)

AGENCY OR GROUP	Circle Appropriately	AGENCY OR GROUP	Circle Appropriately
Rawlins-Carbon County Chamber of Commerce	Yes or No	Carbon County Commissioners	Yes or No
Carbon County Fairgrounds	Yes or No	Carbon County Jeffrey Center	Yes or No
Carbon County Sheriff's Office	Yes or No	Carbon County School District One	Yes or No
Rawlins DDA/Main Street	Yes or No	Union Pacific Railroad	Yes or No
Wyoming Game & Fish	Yes or No	WY Department of Transportation	Yes or No
Utility Providers:		List Any Other Businesses, Organizations or Neighbors Contac:	
City of Rawlins (Water)	Yes or No		
Rocky Mountain Power (Electric)	Yes or No		
Source Gas (Natural Gas)	Yes or No		

Use this space for a Site Map:



STREET CLOSURE MAP

Event: Jingle Dash	Organization: Dept. Parks and Rec.
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Date: 12/8/2018	Street Closure Time: 9am	Parade/Event Start Time: 9:30am
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